

**ESTATE PLANNING QUESTIONNAIRE**

**PERSONAL**

Client's Name: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

Address: \_\_\_\_\_

County of Residence: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Client's Occupation: \_\_\_\_\_

Spouse's Occupation: \_\_\_\_\_

Client's Birthdate: \_\_\_\_\_

Spouse's Birthdate: \_\_\_\_\_

Client's Social Security No.\*: \_\_\_\_\_

Spouse's Social Security No.\*: \_\_\_\_\_

Is client a U.S. Citizen? \_\_\_\_\_ Is spouse a U.S. Citizen? \_\_\_\_\_

Have client and spouse ever lived in community property state? If so, which state and when?

\_\_\_\_\_

Have client and spouse signed a prenuptial agreement? \_\_\_\_\_

\* Clark Hill PLC has adopted a privacy policy with regard to social security numbers. However, if you ask us to assist with the changing of ownership of any assets, you agree that we may provide such numbers to others as reasonably necessary to complete the change of ownership.

**FINANCIAL INFORMATION**

Complete Personal Financial Statement Attached

Did client and/or spouse ever serve in the U.S. armed forces? If so, obtain copy of honorable discharge papers. \_\_\_\_\_

**Client's Father**

Name \_\_\_\_\_

Age \_\_\_\_\_

Estimated Net Worth \_\_\_\_\_

**Client's Mother**

Name \_\_\_\_\_

Age \_\_\_\_\_

Estimated Net Worth \_\_\_\_\_

**Spouse's Father**

Name \_\_\_\_\_

Age \_\_\_\_\_

Estimated Net Worth \_\_\_\_\_

**Spouse's Mother**

Name \_\_\_\_\_

Age \_\_\_\_\_

Estimated Net Worth \_\_\_\_\_

Does client and/or spouse have a safe deposit box? Where? In whose name?  
\_\_\_\_\_

Does client and/or spouse have any prearranged funeral/burial arrangements?  
\_\_\_\_\_

Review liquidity needs of survivor(s): \_\_\_\_\_

**Name, Address and Birthdate of each Child and Grandchild:**

**(Child 1):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 1 - Spouse):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 1- Children):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 2):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 2 - Spouse):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 2- Children):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 3):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 3 - Spouse):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 3- Children):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 4):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 4 - Spouse):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**(Child 4- Children):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**Personal Representative(s):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Successor Personal Representative(s):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Trustee(s):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Successor Trustee(s):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Durable Power of Attorney:**

Attorney-in-Fact: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Successor Attorney-in-Fact: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Designation of Patient Advocate:**

Patient Advocate: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Successor Patient Advocate: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Guardian(s):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Conservator(s):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Advisors:**

Accountant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Trust Officer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Bank: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Common Insurance Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**PERSONAL FINANCIAL STATEMENT**

1. Monies on Deposit

<u>Bank or Other Institution</u>	<u>Nature of Deposit</u>	<u>Account or Certificate Number</u>	<u>Usual or Approximate Balance</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Real Estate

*In the "Title" column of the schedules below, please indicate whether the item is in your name, in your spouse's name, jointly held, or held in some other manner (e.g., in trust or payable on death).*

<u>Address</u>	<u>Title</u>	<u>Estimated Value</u>	<u>Mortgage Face/Balance</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



5. Interests in Partnerships and Other Businesses

<u>Name and Nature of Business</u>	<u>Degree of Ownership</u>	<u>Estimated Value</u>	<u>Estimated Income</u>
_____			
_____			
_____			
_____			
_____			
_____			

6. Interest in Pension, Profit Sharing, Stock Option and Similar Corporate or Other Plans, Annuities, Power of Appointment (please furnish copies of relevant documents and pertinent information regarding description, amount involved, beneficiary, etc.).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Have you or spouse established an IRA? If so, at what institution, what is the estimated value and composition of assets, and who is the beneficiary?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Automobiles, Sporting Equipment, Household Furnishings, Jewelry, Clothing and Personal Effects.

<u>Description</u>	<u>Ownership</u>	<u>Estimated Value</u>
_____		
_____		
_____		
_____		
_____		

9. Interests in Trusts, Generation-Skipping Transfers and Other Expectancies of You or Spouse.

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10. Other Assets (including any mineral, royalty or household interests).

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11. Outstanding Mortgages and Debts.

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**General Notes:**